

# Rotary Club of Rome Orientation & Mentoring

## Common Questions Asked:

1. **Where are the meetings held:**  
Franklin Hotel  
301 S. James St.
2. **What entrance do we use?**  
Use the side door and go into the left part of restaurant in the back of the building
3. **What time do we get there?**  
The actual time that the meeting is called to order is Noon.  
Many members arrive between 11:30-12:00 in order to socialize with other members
4. **How long does it last?**  
The meeting usually gets over at 1.15
5. **How do I check-in?**  
When you enter the back room of the restaurant, there usually are greeters at the door (Kay or Donna)  
Hang up your coat, umbrella, etc... on the coat rack  
Next: Go up to the cashier to either:
  - A) Order food off of the menu
  - B) Order either the main meal served on buffet with your choice of soup or salad for \$8.00..comes with coffee
  - C) Order just soup & salad for \$5.00 .comes with coffee
  - D) Order only a drink...pay for thatThe waitress will give you a ticket for the food...  
When you go up to the buffet table, place your ticket into the cup by the soup tureen. The waitress will keep track of how many meals were purchased.
6. **After the meal is purchased (If you want lunch)**  
Move to the left of the cashier....
  - a) **There will be a wooden box with tickets in it.**  
It is for our 50/50 drawing  
The purchase of the tickets is on an honor basis. They cost \$1.00 each  
Rip off as many tickets as you want to purchase. Put the money in the box. Leave the second part of the tickets in the box for the drawing. Keep the parts that it tells you to. The drawing will be later during the meeting.

**b) After you purchased a 50/50 ticket, move to the left again...**  
There will be a paper that will ask you if you brought any guests, if you visited any other Rotary Clubs, and also if you have any "make-ups"

**b1) Check in & Make-ups-**Check off your name on the form for attendance.

If you have done any community service, volunteered for any non-profits, worked on any community events or Rotary events, attended any meetings for the community, Rotary committee meetings or events, Non-profits...board meetings...etc...(volunteer work only – if you are there for your job, then it is not a make-up)

This is where you would write down your name, the dates that you had make-ups and what it was....

Basically any volunteering counts. ...You have 2 weeks before and 2 weeks after to do any make-ups

**c) Move to the left again...** There is a box with all of the Rotarian's name badges... Locate yours and put it on.

**7. Where do I sit?**

In the beginning of your membership, it is a good idea to sit with your mentor or sponsor for a month or two

They will be able to answer any of your questions.

If you want to sit with someone that you know, feel free to move about the place. You are welcome to sit anywhere. It is the best way to meet new people and feel comfortable

**8. What does it mean to have the meeting be called to order?**

The President will ring the bell and that tells all of the members to stand up.

Someone will have the task of choosing a song for everyone to sing.

Sometimes they will pass out the words to the songs.

Everyone will sing the song.

Everyone will then say the Pledge of Allegiance

Someone will be tasked to say the prayer

The president will then say to everyone to enjoy their meal

You will then have about 10-15 minutes to socialize again, get your food if you haven't gotten it yet, and sit down to eat.

**9. What is next?**

Around 12:15, the President will speak again and he will choose someone to take the box to each table.

a) Every member will put in their (fines)...usually it is a dollar. Each member will speak ...as to what the dollar is for

Such as: For the troops, for a person, for an event...etc...  
You will hear some people put in an extra dollar for having their picture be in the newspaper... or an extra dollar for being late ..or an extra dollar for missing a meeting... Once the collections have all been made...

b) The president will ask members if there are any announcements  
This is where...some members will let the president know ahead of time that they would like to make an announcement.....

It could be about an event that is coming up, they may be seeking volunteers for something, they may be asking for donations...etc....  
If you want to say something, and you hadn't told the president that you wanted to speak, just raise your hand.....

c) The president has a-know-your-fellow-Rotarian Game where he will state 5 facts about someone in the club. If you have a guess who the Rotarian is...Raise your hand to guess. If you are right, you will win a prize.

10. **Weekly Meeting**-We usually will have a guest speaker  
Either an individual or organization will talk about themselves or a company or an event.

11. **Rotarian Events or Projects**-There are many projects that we do in Rotary.  
We are going to try to put descriptions of each project together. This will include, location, date, time, # of volunteers needed, how much time is involved. Until then, look at the Organizational Chart in your Orientation Package.  
It lists the name of the project and who is the project leader. We would like every member to pick at least once event to be on the committee. Many of the members help on several committees and you are always welcome to join as many as you would like. If you would like more information about a certain project, you can ask the project manager, your sponsor, your mentor or any other member

12. **Member Responsibilities:**

- a) Attend meetings
- b) Join a committee
- c) Wear your badge at meetings
- d) Try to get more people to come to a meeting for Rotary

13. **What happens at the end of the meeting?**

We recite the Rotary Four Way Test

It is located on the Rotary Flag at the front of the room